

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
November 19, 2013

7:00 P.M. Regular Board Meeting

BOARDROOM

CALL TO ORDER

1. PUBLIC COMMENTS

2. MINUTES

3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS

A. Presentation

Public: Initial Proposal Presentations: GGEA  
GGPPSA  
CSEA  
Supervisory

Staff: Rick Nakano (Assistant Superintendent of Business Services) and Amy Stevens (Public Information Officer) – Social Media Update

4. ADMINISTRATION

A. Expulsion Recommendation

5. PROGRAMS AND INSTRUCTION

- A. Resolution No. 15 – 2014-15 State Preschool Program Application for Continued Funding
- B. 21<sup>st</sup> Century Community Learning Centers – Elementary and 21<sup>st</sup> Century High School After School Safety and Enrichment for Teens Program Grants
- C. Understanding American Citizenship Program Funding
- D. Latinos Unidos: Invited Partnership with Orange County United Way
- E. Girls Incorporated of Orange County

6. BUSINESS

- A. Accept Completion of Modernization Project at Garden Park Elementary School
- B. Authorization to Use Capistrano Unified School District Bid No. 1112-15 for Refurbished Computer Equipment
- C. Food Sales by Student Organizations
- D. Purchase Orders and Checks

7. PERSONNEL

A. Certificated Personnel Report No. 11/19/13-1

Employ

Independent Contractors: M. Bellace, Ph.D.; Embassy Consulting Services, LLC; S.L. McCann  
Substitutes  
Temporary

Leaves

Requests

Resignations/Retirements

Resignation

Miscellaneous

University Contract

B. Classified Personnel Report No. 11/19/13-2

Employ

- Noon Duty Supervisors
- Regular
- Reinstate/Reemploy
- Substitutes
- Temporary

Leaves

- Requests

Resignations/Retirements

- Resignations
- Retirements

Change in Assignment

- Increase/Decrease
- Promotions
- Working Out of Class

8. CLOSING

- A. Discussion
- B. Future Meetings
- C. Adjournment

*Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Superintendent's Office by noon on the Friday before the scheduled regular meeting. Requests shall be made by calling (714) 663-6111 or by fax to (714) 663-6100.*

*Materials related to this agenda submitted to the Board of Education less than 72 hours prior to the meeting are available for public inspection by contacting the Superintendent's Office (10331 Stanford Ave., Garden Grove, CA 92840) during normal business hours.*

*Any person who wishes to publicly address the Board on matters under consideration or within the Board's jurisdiction may complete a "Request to Address the Board" card available from the guest registration desk at each Board meeting and submit the card to the Superintendent, or designee, prior to the meeting. Any person may state in writing to the Board of Education or the Superintendent in advance of a scheduled meeting a wish to address comments to the Board. The letter should indicate the subject or the remarks. A member of the audience may seek recognition to make an unwritten request to address the Board on an agenda item under consideration by standing and waiting to be recognized. Recognition of such requests is at the discretion of the Chair. Upon recognition, the person should state his or her name and home address, and then direct comments to the Chair. Five minutes are normally allowed for each presentation. The Board reserves the right to alter the time allowance when the number of recognized speakers warrants a change. The Chair may refer matters not appearing on the published agenda to the Superintendent for study and staff recommendations at a future meeting.*

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
November 5, 2013

CALL TO ORDER \_\_\_\_\_ P.M.

BOARDROOM

Governing Board Members

Arrived

Absent

Left

George West, President

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Lan Q. Nguyen, Vice President

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Bob Harden

\_\_\_\_\_

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Bao Nguyen

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Linda Reed

\_\_\_\_\_

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Student Representative to the Board

Frank Valenzuela

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\_\_\_\_\_

PLEDGE OF ALLEGIANCE

1. PUBLIC COMMENTS
2. MINUTES

Agenda Item 2: Approval of the Minutes of the Regular Board Meeting October 15, 2013

Each Board Member has been given copies of the Minutes of the Regular Board Meeting of October 15, 2013.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Minutes of the Regular Board Meeting of October 15, 2013, were approved as submitted.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
November 19, 2013

3. PUBLIC HEARINGS, PRESENTATIONS, AND REPORTS

A. Public Hearings

B. Presentations

Public - Initial Proposal Presentations:      GGEA  
   GGPPSA  
   CSEA  
   Supervisory

Staff - Rick Nakano (Assistant Superintendent of Business Services) and Amy Stevens (Public Information Officer) – Social Media Update

C. Reports and Information Items

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
November 19, 2013

4. ADMINISTRATION

Agenda Item 4 – A: Expulsion Recommendation

The District Discipline Committee, acting in compliance with Education Code Section 48918, voted on October 21 and October 24, 2013, to recommend the expulsion of two Garden Grove Unified School District students for violation of Education Code Section 48900 and Education Code Section 48915. The Discipline Committee's investigation of these matters indicates that the severity of these acts call for the above recommendations to be forwarded to the Board of Education for final action.

It is recommended that the Board approve the recommendations of the District Discipline Committee to expel two students for the balance of the 2013-14 school year (student numbers to be included in the official Board minutes).

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the Board of Education approved the  
recommendation of the District Discipline Committee to expel Student Nos. \_\_\_\_\_  
and \_\_\_\_\_ for the balance of the 2013-14 school year.

Agenda Item 4 - A

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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November 19, 2013

5. PROGRAMS AND INSTRUCTION

- A. Resolution No. 15 – 2014-15 State Preschool Program Application for Continued Funding
- B. 21<sup>st</sup> Century Community Learning Centers - Elementary and 21<sup>st</sup> Century High School After School Safety and Enrichment for Teens Program Grants
- C. Understanding American Citizenship Program Funding
- D. Latinos Unidos: Invited Partnership with Orange County United Way
- E. Girls Incorporated of Orange County

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education approved \_\_\_\_\_ Items.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
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5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – A: Resolution No. 15 – 2014-15 State Preschool Program  
Application for Continued Funding

State preschool classes are available for children living within district boundaries who have an eligible birth date and whose family gross income does not exceed the income ceilings established by the California Department of Education. The curriculum and strategies utilized in the preschool classroom are aligned with the California Preschool Learning Foundations. Parent involvement and education is a key component of the preschool program, including classes that teach parents how to develop early literacy at home. The district is eligible for approximately \$3,300,786 to support preschool programs in 25 classrooms at the following 11 schools: Brookhurst, Bryant, Clinton Corner, Eisenhower, Heritage, Murdy, Peters K-3, Rosita, Russell, Violette, and Wakeham.

It is recommended that the Board adopt Resolution No. 15, authorizing submission of the 2014-15 application and acceptance of funding for the State Preschool Program at 11 district schools.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the Board of Education adopted  
Resolution No. 15, authorizing submission of the 2014-15 application and acceptance of  
funding for the State Preschool Program at 11 district schools.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – B: 21<sup>st</sup> Century Community Learning Centers – Elementary and 21<sup>st</sup> Century High School After School Safety and Enrichment for Teens Program Grants

The 21<sup>st</sup> Century Community Learning Centers - Elementary and 21<sup>st</sup> Century High School After School Safety and Enrichment for Teens (ASSETs) Program grants were authorized under Title I, Part I of the federal Elementary and Secondary Education Act and amended by the passage of the No Child Left Behind Act of 2001. The purpose of these programs is to establish or expand community-learning centers that provide safe and educationally enriching alternatives for children and youth during non-school hours. The 21<sup>st</sup> Century Programs are developed through partnerships between schools and community-based organizations such as the Boys & Girls Clubs of Garden Grove.

The Garden Grove Unified School District and the Boys & Girls Clubs of Garden Grove have the opportunity to jointly apply for the 21<sup>st</sup> Century Community Learning Centers - Elementary and 21<sup>st</sup> Century High School ASSETs grants. The proposal is to add new high school ASSETs programs at Bolsa Grande, Los Amigos, and Rancho Alamitos high schools and expand current After School Education and Safety programs at Anthony, Bryant, Excelsior, Faylane, Hazard, Heritage, Paine, Post, and Russell elementary schools. The grant is competitive and if received would provide up to \$1,440,250 in additional funding each year for a five-year period.

It is recommended that the Board grant permission for the Garden Grove Unified School District and the Boys & Girls Clubs of Garden Grove to jointly apply for the 21<sup>st</sup> Century Community Learning Centers - Elementary, and 21<sup>st</sup> Century High School After School Safety and Enrichment for Teens Program grants.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education granted permission for the Garden Grove Unified School District and the Boys & Girls Clubs of Garden Grove to jointly apply for the 21<sup>st</sup> Century Community Learning Centers - Elementary, and 21<sup>st</sup> Century High School After School Safety and Enrichment for Teens Program grants.



GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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November 19, 2013

5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – C: Understanding American Citizenship Program

The Orange County Department of Education and University of California, Irvine History Project have been awarded an U.S. Department of Education Teaching American History grant to serve ACCESS and Orange County continuation school history teachers. The Understanding American Citizenship (UAC) program grant for 2013-14 was awarded to Hare Continuation High School. Through professional development, this program will improve teachers' mastery of the content of traditional American history; provide academically-guided support for standards-aligned curriculum reform; support capacity-building and development of teacher networks for long-term sustainability of the project in Orange County; and increase students' historical content knowledge and thinking.

The history department at Hare Continuation High School in the Garden Grove Unified School District applied for and was awarded the grant for the UAC program. This grant will fund professional development sessions focused on U.S. History through the lens of citizenship designed by the history department at University of California, Irvine. The \$8,000 grant will cover the UAC Project Professional Development Institute and seminar, lesson study, and field study dates.

It is recommended that the Board grant permission to accept funding of the Understanding American Citizenship program through the U.S. Department of Education Teaching American History grant in the amount of \$8,000 for the 2013-14 school year.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education granted permission to accept funding of the Understanding American Citizenship program through the U.S. Department of Education Teaching American History grant in the amount of \$8,000 for the 2013-14 school year.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – D: Latinos Unidos - Invited Partnership with Orange County  
United Way

As part of an invited partnership, the Orange County United Way (OCUW) has presented the Garden Grove Unified School District with \$25,000 to support the Latinos Unidos (LU) project. Active LU clubs have been formed at all district high schools, including Hare. Through the actions of our LU students and their teacher mentors, Latinos Unidos has become a district-wide organization whose purpose is to provide support systems to Latino students in order to achieve academic success. The LU student leaders have identified seven goals for the program:

1. Provide motivation and support to Latino students.
2. Promote Latinos in higher education and prepare Latinos for future college goals.
3. Support students to get involved in the community through community service.
4. Improve Latino participation in the community, including cultural awareness.
5. Provide help and support in academics through tutoring and college information support.
6. Provide opportunities for peer mentoring and college/career exploration.
7. Help Latinos build confidence, leadership, self-motivation, and healthy lifestyles.

Their goals will be accomplished through the following five key activities: 1) tutoring and academic support; 2) mentorship; 3) community service; 4) college preparation; and 5) social/cultural events. Funding will support all club activities and programs, including costs related to materials and supplies, printing, transportation, conference fees, and teacher hourly.

It is recommended that the Board grant permission to accept the invited partnership funds, totaling \$25,000, to support the district-wide Latinos Unidos program.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the Board of Education granted  
permission to accept the invited partnership funds, totaling \$25,000, to support the  
district-wide Latinos Unidos program.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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5. PROGRAMS AND INSTRUCTION

Agenda Item 5 – E: Girls Incorporated of Orange County

Girls Incorporated of Orange County has the opportunity to deliver programming at Alamitos and Doig intermediate schools for identified female students. Selected students at Alamitos and Doig will receive the “Mind+Body” program, designed to encompass the whole girl - mentally and physically. The students will have the opportunity to engage in meaningful activities and topics such as: stress management, body image, nutrition, and fitness. Following the traditional model of outreach, Girls Incorporated would provide programming for one hour and 15 minutes after school for one day a week on Mondays or Thursdays respectively for ten weeks. Participant numbers may run from 8 to 30 students. Programming is at no cost to the school district.

It is recommended that the Board approve the agreement allowing Girls Incorporated of Orange County to provide the “Mind+Body” program to selected female students at Alamitos and Doig intermediate schools.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the Board of Education  
approved the agreement allowing Girls Incorporated of Orange County to provide the  
“Mind+Body” program to selected female students at Alamitos and Doig intermediate  
schools.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
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6. BUSINESS

- A. Accept Completion of Modernization Project at Garden Park Elementary School
- B. Authorization to Use Capistrano Unified School District Bid No. 1112-15 for Refurbished Computer Equipment
- C. Food Sales by Student Organizations
- D. Purchase Orders and Checks

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_ the Board of Education approved Items  
\_\_\_\_\_.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
November 19, 2013

6. BUSINESS

Agenda Item 6 – A: Accept Completion of Modernization Project at Garden Park Elementary School

The Modernization Project at Garden Park Elementary School has been completed by Construct 1 One Corp. in accordance with the specifications, terms, and conditions of Lease/Lease-Back Agreement.

The completed work has been inspected and accepted by the Director of Facilities. The total cost to the district is \$2,734,705.00. Funds are budgeted in the GO Bond Series B Fund.

It is recommended that the Board approve the acceptance of completion of the Garden Park Elementary School modernization project as completed by Construct 1 One Corp., in accordance with specifications, terms, and conditions of the Lease/Lease-Back Agreement; and that the Notice of Completion be signed and filed, and the invoices processed for payment.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education approved the acceptance of completion of the Garden Park Elementary School modernization project as completed by Construct 1 One Corp., in accordance with specifications, terms, and conditions of the Lease/Lease-Back Agreement; and that the Notice of Completion be signed and filed, and the invoices processed for payment.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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November 19, 2013

6. BUSINESS

Agenda Item 6 – B: Authorization to Use Capistrano Unified School District Bid No. 1112-15 for Refurbished Computer Equipment

Public Contract Code Section 20118 provides that the governing board of any school district, without advertising for bids, may authorize any public agency to purchase equipment for its use in the manner in which the public agency is authorized by law to make such purchases.

The Capistrano Unified School District has extended its contract with Insight Systems Exchange Bid No. 1112-15 for the purchase of refurbished computer equipment. The terms and conditions of the bid are effective October 25, 2013, through October 24, 2014.

The agreement between Insight Systems Exchange and the Capistrano Unified School District includes competitive pricing that provides the district with a purchasing vehicle for refurbished computer equipment.

It is recommended that the Board authorize the use of the Capistrano Unified School District Bid No. 1112-15 to purchase refurbished computer equipment.

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education authorized the use of the Capistrano Unified School District Bid No. 1112-15 to purchase refurbished computer equipment.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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 November 19, 2013

6. BUSINESS

Agenda Item 6 – C: Food Sales by Student Organizations

State and federal legislation affecting food sales by student organizations is directed at providing nutritious types of food to students and limiting food sales of minimal nutritional value. Division 15, Part 1, Title V, California Administrative Code, Sections 15500-15501, and Education Code Section 48931, authorize governing boards to permit student organizations to conduct food sales during the day provided they are conducted in accordance with the regulations established by the state department of education, and the specific nutritious food items are approved by the governing board. Administrative Regulation 5140.4, revised April 2, 2007, incorporates these regulations.

SCHOOL	REQUEST APPROVAL TO SELL
Alamitos Intermediate	Dill Pickles
Bell Intermediate	Granola Bars, Corn Nuts
Doig Intermediate	Gatorade, Baked Chips, Rice Krispy Treats
Fitz Intermediate	Water, Granola Bars
Irvine Intermediate	Gatorade, Corn Nuts
Jordan Intermediate	Gatorade, Water, Fruit Smoothie
Lake Intermediate	Water, Baked Chips, Nuts, Rice Krispy Treats
McGarvin Intermediate	Water
Ralston Intermediate	Water, Gatorade, Baked Chips, Granola Bars
Walton Intermediate	Baked Chips, Corn Nuts, Rice Krispy Treats
Bolsa Grande H.S.	Slushees, Gatorade
Garden Grove H.S.	Gatorade, Water, Baked Chips, Corn Nuts
Hare	Gatorade, Baked Chips
La Quinta H.S.	Fruit Juice Drinks, Baked Chips, Crackers
Los Amigos H.S.	Fruit Juice Drinks
Pacifica H.S.	Sport Drinks, Granola Bars, Crackers, Nuts/Seeds
Rancho H.S.	Sport Drinks, Baked Chips, Nuts/Seeds
Santiago H.S.	Fruit Juice Drinks, Crackers

It is recommended that the Board authorize the above referenced list of food items that may be sold by student organizations in accordance with Sections 15500-15501 of Division 15, Part 1, Title V, and Education Code Section 4893

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and \_\_\_\_\_, the Board of Education authorized the above referenced list of food items that may be sold by student organizations in accordance with Sections 15500-15501 of Division 15, Part 1, Title V, and Education Code Section 48931.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
November 19, 2013

6. BUSINESS

Agenda Item 6 – D: Purchase Orders and Checks

Purchase Orders:

Total All Funds (includes increases to existing Purchase Orders) \$1,728,006.47

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ and \_\_\_\_\_, the Board of Education approved New Purchase Order Numbers: H72A0137 through H72A0140, H72C0228, H72C0233, H72C0235 through H72C0266, H72M0052, H72M0054, H72M0067, H72M0068, H72M0070, H72M0071, H72R1273, H72R1478, H72R1632, H72R1744, H72R1748 through H72R1871, H72R1873 through H72R1907, H72R1909, H72R1911, H72R1915 through H72R1929, H72R1933 through H72R1937, H72R1939, H72R1940, H72R1941, H72R1945 through H72R1969, H72W0247, H72W0274, H72W0285, H72W0292, H72W0317, H72W0328, H72W0329, H72W0330, H72W0354, H72W0370, H72W0372, H72W0376, H72W0378, H72W0419, H72W0427, H72W0430, H72W0431, H72W0433, H72W0434, H72X0359 through H72X0368; Changed Purchase Order Numbers: G72R3364, G72X0426, H72R0115, H72R0541, H72R0990, H72R1227, H72R1329, H72R1381, H72R1548, H72X0069, H72X0070, H72X0236, H72X0289; Canceled Purchase Order Numbers: H72R1148, H72W0104, H72W0347; New Food Services Purchase Order Numbers: C5196, C5214, C5215, C5222, C5231, C5233, C5234, C5239, C5241, C5249, C5251, C5253, C5254, C5255, C5258, C5261, C5263, C5264, C5270, C5271, C5273, C5278, C5279, C5283, C5285, C5286 totaling \$1,728,006.47. Check Numbers: 25128 through 25186, 287835 through 288282, totaling \$7,118,641.05. Certificated Payroll: 04A totaling \$18,612,224.45. Classified Payroll: 04B and 04M, totaling \$6,543,539.63. Grand Total: \$34,002,411.60.



Purchase Orders and Checks – continued

		<u>Checks:</u>	
Fund #1	General		
	Utilities	\$	832,712.59
	Contracts, Rents & Leases		105,327.03
	All Other		<u>1,603,770.99</u>
	Total General Fund	\$	2,541,810.61
Fund #12	Child Development		5,122.02
Fund #21	GO Bond - Series A		372,310.03
Fund #22	GO Bond - Series B		2,155,609.90
Fund #40	Special Reserve		175,000.00
Fund #68	Workers' Compensation		1,871.69
Fund #69	Health & Welfare Employee Benefits		1,433,057.79
Fund #82	Comp. Liability		3,799.32
	Cafeteria Fund		<u>430,059.69</u>
	Total Other Funds	\$	4,576,830.44
Total Checks		\$	7,118,641.05

Certificated Payroll 04A (10/31/2013)

Fund #01	General Fund	\$	18,412,455.12
Fund #11	Adult Education Fund		68,692.84
Fund #12	Child Development Fund		123,895.87
Fund #68	Workers' Compensation Fund		3,590.31
Fund #69	Health & Welfare Fund		<u>3,590.31</u>
		\$	18,612,224.45

Classified Payroll 04B (11/10/2013) & 04M (10/25/2013)

Fund #01	General Fund	\$	6,338,566.28
Fund #11	Adult Education Fund		17,359.66
Fund #12	Child Development Fund		115,333.48
Fund #22	GO Bond - Series B		18,581.39
Fund #68	Workers' Compensation Fund		40,802.82
Fund #69	Health & Welfare Fund		<u>12,896.00</u>
		\$	6,543,539.63
Total Payroll		\$	25,155,764.08

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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7. PERSONNEL

A. Certificated Personnel Report No. 11/19/13-1

Employ

Independent Contractors: M. Bellace, Ph.D.; Embassy Consulting Services, LLC; S.L. McCann

Substitutes

Temporary

Leaves

Requests

Resignation/Retirements

Resignation

Miscellaneous

University Contract

B. Classified Personnel Report No. 11/19/13-2

Employ

Noon Duty Supervisors

Regular

Reinstate/Reemploy

Substitutes

Temporary

Leaves

Requests

Resignations/Retirements

Resignations

Retirements

Change in Assignment

Increase/Decrease

Promotions

Working Out of Class

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, and  
\_\_\_\_\_, the Board of Education approved Items \_\_\_\_\_.

GARDEN GROVE UNIFIED SCHOOL DISTRICT  
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November 19, 2013

8. CLOSING

A. Discussion (Board Members)

B. Future Meetings:            December 3, 2013  
   December 17, 2013

C. Adjournment

On motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_,  
and \_\_\_\_\_, the meeting was adjourned at  
\_\_\_\_\_.